



## Realtime Education & Training Services (TOID: 41036)

### (CHC30113) Certificate in Early Childhood Education & Care

**\*\*Government Funding is Available for Eligible Individuals**

#### Course Objectives

This qualification reflects the role of early childhood educators who are responsible for designing and implementing curriculum in early childhood education and care services. In doing so they work to implement an approved learning framework within the requirements of the Education and Care Services National Regulations and the National Quality Standard. They may have responsibility for supervision of volunteers or other staff.

#### Course Delivery

Qualification will be delivered for 52 weeks. Face to face delivery will take place 2 days a week (7.5 hours each day / total 15 hours per week). Students will generally need to spend 12 hours per week on self-studies, completing assessment and undertaking workplace activities.

There is a mandatory requirement for students to complete a minimum of 120 hours of work placement. Students will be assisted by the Work Placement Officers to find suitable work placement opportunities in reputable establishments.

#### Entry requirement

To be eligible for this course, Learners must demonstrate that they have sound literacy and numeracy skills to a standard of at least Australian Year 12 school or Australian Certificate III, or an equivalent. Applicants will be required to complete an ACFS language, literacy and numeracy (LLN) assessment.

Learning (ACSF Level 5), reading (ACSF Level 4), writing (ACSF Level 4), oral communication (ACSF Level 4) and numeracy (ACSF Level 3) are desirable to participate in the course. Police check and working with children check will be required when undertaking the practical placement.

#### Work Placement

Learners must complete minimum total of 120 hours (placement) under supervision in a regulated Education and Care Service. Students may be required to do more hours in order to demonstrate competency. Break down of units with (120 hours) to cover:

- 90 hours - Birth-2 years Babies practicum
- 120 hours - 2-3 years - Toddler practicum
- 90 hours - 3-5 years - Preschool practicum
- 30 hours-must include a child with additional needs (any age group)
- 30 hours-service management

#### Course Structure

To be awarded the qualification of CHC30113 Certificate III in Early Childhood Education and Care, learners must successfully complete a total of Eighteen (18) units of competency, consisting of:

- Fifteen (15) Core Units, and;
- Three (3) Elective Units,

All electives chosen must contribute to a valid, industry-supported vocational outcome.

#### Assessment Method

Methods of assessment may include

- Written assessment tasks
- Scenarios
- Workplace Activities
- Class Activities
- Workplace Observation
- Third party Report

#### Study Requirements

The learner is required to achieve competency in Eighteen (18) units in order to complete the course and be awarded this qualification.

#### Recognition of Prior Learning (RPL)

In some cases, prior learning and experience can be used as evidence of your current skills and abilities. Information about how to apply can be sourced by contacting our office on (03) 8714 1222.

#### Credit transfer

Credit transfer applies to situations where learners have completed units at another provider identical to those in which they plan to enrol. Credit will be granted in accordance with the Credit Transfer procedure. To apply for credit transfer please complete the credit transfer application form available from head office and attach copies of verified documents to support the application. A reduction in tuition fees will be applied if Credit Transfer is granted.

#### Fee

##### Full Fee:

\*Tuition Fee: \$5,500

##### Government Funding

\*\*Tuition Fee: \$0

*\* The student tuition fees as published are subject to change given individual circumstances at enrolment*

*\*\*Government Funding is available for Eligible individuals. This training is delivered with Victorian and Commonwealth funding. Please contact (03) 87141222 for more information.*

**Please refer to student handbook for more information regarding refund policy and complaints and appeal policy.**

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Address: 5/41-45 Railway Av, Werribee VIC 3030

Phone: (03) 87 141 222

Email: info@realtime.edu.au



## Realtime Education & Training Services (TOID: 41036)

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#### Reasonable Adjustment & Support Services

Realtime Education & Training Services has policies that include reasonable adjustment and access and equity principles. Reasonable adjustment will be provided for participants with special learning needs (such as a disability or learning difficulty) according to the nature of the learning need. Evidence collection can be adjusted to suit individual learner needs if required and will be endorsed by the Children Services Coordinator and learner.

Reasonable adjustments may include the use of adaptive technology, educational support, and alternative methods of assessment such as oral assessment.

Our experienced trainers can provide individualised support during class time, via email, telephone or face-to-face appointments.

#### Core units

CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCECE001	Develop cultural competence
CHCECE002	Ensure the health and safety of children
CHCECE003	Provide care for children
CHCECE004	Promote and provide healthy food and drinks
CHCECE005	Provide care for babies and toddlers
CHCECE007	Develop positive and respectful relationships with children
CHCECE009	Use an approved learning framework to guide practice
CHCECE010	Support the holistic development of children in early childhood
CHCECE011	Provide experiences to support children's play and learning
CHCECE013	Use information about children to inform practice
CHCLEG001	Work legally and ethically
CHCPRT001	Identify and respond to children and young people at risk
HLTAID004	Provide an emergency first aid response in an education and care setting
HLTWHS001	Participate in workplace health and safety

#### Elective units

CHCECE012	Support children to connect with their world
CHCECE014	Comply with family day care administration requirements
CHCPRT003	Work collaboratively to maintain an environment safe for children and young people



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